



Annual Notice to Students: Consumer Information, FERPA Rights, and Copyright Policy

To: All Enrolled Students | From: Office of the School Director | October 2026

As required by federal regulations, ICR Florida Education provides this annual notice to all enrolled students. It describes the consumer information available to you and where to find it, your rights under the Family Educational Rights and Privacy Act (FERPA), and the institution's policy on copyright infringement and peer-to-peer file sharing.

1. Consumer Information Available

In accordance with 34 C.F.R. § 668.41, the following information is available to you. A paper copy of any item is available free of charge upon request from the Director's Office at 786-254-0520 or info@icrflorida.edu. The institutional catalog is published on the institution's website, on the "About Us" (Sobre Nosotros) page.

Information	Where to find it
Financial aid available, eligibility requirements, how to apply, and student rights and responsibilities	Institutional catalog (Financial Aid); Financial Aid page of the website
Cost of attendance, tuition and fees, and books and supplies	Institutional catalog (Tuition and Fees); Net Price Calculator on the website
Refund, withdrawal, and Return of Title IV Funds policies	Institutional catalog
Satisfactory Academic Progress policy	Institutional catalog
Academic programs, instructional facilities, and faculty	Institutional catalog
Accreditation and state licensure	Institutional catalog; "About Us" page of the website
Transfer of credit policies	Institutional catalog
Services for students with disabilities	Institutional catalog
Student complaint procedures (CIE and COE)	Institutional catalog
Completion, graduation, and job placement rates	Director's Office, upon request
Annual Security Report and campus crime statistics	Website; paper copy upon request
Drug and Alcohol Abuse Prevention Program	Annual DAAPP notice, sent with this notice
Student loan information, including loan counseling and your loan history	StudentAid.gov
Voter registration	"About Us" page of the website

2. Your Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) gives students certain rights with respect to their education records:

Right to inspect and review. You may inspect and review your education records within 45 days of the day the institution receives your request. Submit a written request to the Registrar identifying the records you wish to inspect. The Registrar will arrange access and notify you of the time and place.

Right to request amendment. You may ask the institution to amend a record you believe is inaccurate, misleading, or otherwise in violation of your privacy rights. Submit a written request to the Registrar identifying the part of the record and why it should be changed. If the institution decides not to amend the record, it will notify you of your right to a hearing.



Right to consent to disclosures. You have the right to provide written consent before the institution discloses personally identifiable information from your education records, except to the extent FERPA authorizes disclosure without consent. Exceptions include disclosures to school officials with a legitimate educational interest, to officials of another school where you seek to enroll, to accrediting agencies, in connection with financial aid, to comply with a subpoena or court order, in a health or safety emergency, and to authorized federal and state representatives.

Directory information. The institution may disclose directory information, as defined in the institutional catalog, without your consent unless you notify the Registrar in writing that you object.

Right to file a complaint. You may file a complaint concerning alleged failures by the institution to comply with FERPA with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-8520.

Registrar contact: registrar@icrflorida.edu, 633 NE 167th Street, Suite 200, North Miami Beach, FL 33162.

3. Copyright Infringement and Peer-to-Peer File Sharing

ICR Florida Education prohibits the unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, using institutional computers, networks, or Wi-Fi. Unauthorized distribution of copyrighted material may subject you to civil and criminal liability.

Under federal law, civil penalties may include actual damages or statutory damages of not less than \$750 and not more than \$30,000 per work infringed, and up to \$150,000 per work for willful infringement, as well as court costs and attorney's fees. Criminal penalties may include imprisonment of up to five years and fines of up to \$250,000 per offense.

Students who violate this policy are subject to disciplinary action under the Code of Conduct, including suspension of network access and dismissal. The institution uses technology-based measures to block peer-to-peer file sharing on its network. Legal sources of music, movies, and other content are listed at www.educause.edu/legalcontent.

Sebastian Paramo
School Director
ICR Florida Education